

## Drum Point Club

### March 7, 2023 Board Meeting Minutes

**Call to order:** 5:29 pm

**Attendance:** Eric Andreas, Mary Ann McGowan, Bruce Fall, Ed Luczak, Judy Szyzborsky, Bill Kurtz, Johanna Icaza, Tim Hansen.

**February minutes:** approved with minor revisions.

#### **President's report Eric Andreas**

##### March 15 email to the membership

Eric drafted an email to be sent to the membership concerning the annual meeting. As Johanna is a candidate for the upcoming election she needs to provide a bio. Ed suggested that the word "proposed" be added before the budget. The addition of the bio and insertion of proposed was approved by the board. The revised email will be sent to Jane Luczak to be sent to the membership.

##### CRE easement issue

The engineering firm that is requesting an easement on DPC property on Barreda Blvd. could not come to the board meeting. We need to have a complete presentation by this firm but no date has decided upon.

##### Sub club issues

The music group and women's group need to write mission statements since they will use DPC resources. We need to put the statements on the website, advertise the availability of these sub groups and how to join.

Tim Hansen will work on one for the nature group.

All recognized sub groups need to have a budget item. It should be small as most of the costs are minor. It was suggested that it be \$500 for all recognized groups.

***Decision: DPC will pay Maggie Johnson for bunco supplies.***

##### Discussion of member's responsibility for guests

Members need to be responsible for the guests they bring to the club. There have been instances where there has been bad behavior especially leaving the gate open.

*Action Items: 1. Bill Kurtz should order new signage for the gate area. 2. Need to form a committee to write a policy outlining member's responsibility for guest behavior and especially the closing the gate.*

### Treasurer's Report Johanna Godfrey de Icaza

Johanna presented the proposed budget below. She requested that the Board members examine this in detail for the next meeting.

#### Drum Point Project Inc. 2023/2024 Budget - Proposed

2022 Members:	264	2021 Dues Amount	\$275
2023 Members Estimate:	250	2022 Dues Amount	\$275
2022 Collected Members	195	2023 Dues Amount	\$275

Starting Cash Balance: \$

Income	2022-2023 Approved Budget	2023-2024 Proposed Budget	
Investments	\$15	\$75	YTD \$44.68
Certificate Transfers	\$200	\$150	YTD \$50
Rental Income	\$7,000	\$7,500	Need input MA
Apartment Rental to Cindy Scribner	\$2,000	\$2,000	Need to renew lease for July '23
Cell Tower	\$11,885	\$12,240.78	
Dues	\$68,750	\$68,000	I think flat is a good projection
Income from events	\$0	\$0	Nothing projected
<b>TOTALS</b>	<b>\$89,850</b>	<b>\$89,966</b>	

Expenses	2022-2023 Approved Budget	2023-2024 Proposed Budget	
Events	\$4,500	\$4,500	YTD \$1,800 Some items coded in supplies
Postage	\$650	\$450	YTD \$300

Supplies	\$1,200	\$2,500	YTD \$2,124 will get with MA to see if have adv monthly spend
Tel/Int (Comcast)	\$1,800	\$1,800	\$148.08/month
Cleaning	\$2,000	\$3,200	YTD \$2,012
Gate Security	\$500	\$350	YTD \$0 if needed for large events or special events
Porta Potty Rental	\$1,200	\$1,200	\$90/month
Grounds, Eqpt	\$5,000	\$7,000	YTD \$1,192 pest control, bike rack, sign, Projections: Driveway (\$3-\$5K), Gravel (\$2700)
Maint-HVAC	\$1,000	\$1,800	YTD \$2,590.50 Projections: Annual contact, no replacement projected
Maint-Gen	\$5,000	\$5,000	YTD:\$488 supplies for projects, keys, lumber, fixing broken Projections: Patio reconditioning/resurfacing(\$??), Fix up " (\$1K)
Maint - Gate	\$2,000	\$1,500	YTD \$2275 Projection: No lightning strike!
Maint – Mowing	\$1,350	\$1,300	YTD \$990 Need a new vendor/Mike is retiring
Maint-Mower (Maintenance of Equip)	\$200	\$150	YTD \$0
Building: – Stand- alone bathroom			
Exploratory	\$2,000	\$0	Bruce completed without a cost!
Mortgage P&I	\$17,723	\$17,723	
Security	\$1,500	\$1,000	YTD \$632.42  Absolute Security, Possible addition: Camera security, Signage?
Tax-Personal Property	\$80	\$80	
Tax-Real Estate	\$12,550	\$12,550	
Trash Rental Svs (Evergreen)	\$2,304	\$2,304	\$192/month
Propane (Taylor Gas)	\$2,500	\$1,500	YTD \$440.02
Electric (SMECO)	\$6,900	\$6,000	Adv of \$450/month
Accounting (McCready)	\$6,500	\$5,500	YTD \$4514
Insurance	\$3,700	\$6,000	
Fees for online payment via QB/Paypal	\$1,000	\$800	Adv of 2.9%
Administration (website, mailchimp/QB Online	\$1,260	\$1,500	QB-\$100/month, website \$101.76, Domain \$44.17, email \$29

Deposit difference to Savings (vanguard)	\$,5,783	\$4,259
TOTAL	\$89,850	\$85,707
Capital Projects	2022-2023	2023-2024
	\$0	Putting together a 5-year plan

## **Building and Grounds Bill Kurtz**

### Parking lot remediation

Southern Maryland Paving will grade and fill the parking lot for \$2300. Proposals from two other firms were too high.

*Decision: The board authorized Bill to move ahead on this project so it can be completed before April 1 and the Maryland Osprey and Nature Festival.*

### Other projects

Gary Breeds installed several electrical outlets inside and outside the clubhouse. He also constructed two benches on the pier and procured the materials for two new picnic tables that will be assembled soon with Bill's help.

## **Rentals Mary Ann McGowan**

Mary Ann discussed the rental schedule for the year. It will be a fairly full.

She also discussed a member who runs a Montessori school wishes to rent the clubhouse on a Wednesday in June for an over night stay for 16 children and 6 adults.

*Decision: the Board decided to allow this rental.*

She further discussed the need to replenish our supplies for rentals and events but needs to do a full inventory to decide what we need. We do need more table clothes.

## **Membership Terra Cooke**

No report given as Terra was not available for this meeting.

## **Events Bruce Fall**

Bruce discussed the upcoming activities committee and the use of evite or other social media tools to better communicate events and future social interactions.

### Saint Patrick's Day party

Bruce has organized a party on St. Patrick's evening 6:30- 10 pm March 17, 2023. There will be music by the in-house Irish Rovers and bingo. Additionally we will have a chili cook off. The winners of two bingo sessions will receive \$25 prizes. There will be a \$50 prize for first place and \$25 for second place in the chili cook off.

### Osprey Festival Events

On the evening of Thursday March 30, 2023 there will be an Osprey Festival fund-raiser at the clubhouse. There will be wine and cheese tasting and a lecture by Greg Kearns who is an expert on raptors.

On the evening of Friday March 31, 2023 there will be a second fund-raiser featuring the music of Deana Dove. Bruce will be donating beer.

On April 1, 2023 the Maryland Osprey and Nature Festival will take place on the DPC grounds and clubhouse 11 am to 4 pm. There will be speakers, demonstrations and various live raptors will be displayed. Parking will be at Patuxent High School with bus transportation to DPC provided. There will be an additional bus for the Drum Point Neighborhood.

### Easter egg hunt

This event will occur April 2, 2023 Judy Szyzborsky will organize. There are several volunteers involved and the attending children will be split into two groups, 0-3 and 4-6 years old.

### **Technology Ed Luczak**

Ed and Jane have added Google calendar to the DPC website. Board members can add or change events listed through a Google app. Anyone can see upcoming events by accessing the calendar.

Ed reports that the "wise" camera is not working.

**Adjourned:** 7:39 pm

**Next Meeting:** Saturday April 22, 2023 9 am. General membership meeting at 10 am.