

**Drum Point Club**  
**October 17, 2022 Meeting Minutes**

**Call to Order:** 5:34 PM

**Attendance:** Eric Andreas, Mary Ann McGowan, Johanna Godfrey de Icaza, Judy Szynborski, Bill Kurtz, Bruce Fall

**Minutes from 9/13/2022 were approved**

**President's Report Eric Andreas**

\* **Absolute Security** installed the original security system which includes window and door alarms, motion sensors and smoke detectors. Eric met Absolute Security at the clubhouse and determined the alarm box was not working and that a backup battery needed replacement.

The current alarm system operates on analog, which is now outdated. Once Comcast cable was installed the analog system could not communicate properly. In order to upgrade the system it will cost \$450 and an additional monthly fee of \$40 to maintain security and smoke alarm communication. There is also a new phone app that can be used to communicate and operate the alarm system remotely

With the system upgrade, alerts will be received by Absolute Security and can be transferred to Calvert County for an emergency fire or security breach situation. The alarm system will also be registered with Calvert County for notifications and DPC contact information.

**Decision:** The BOD approved upgrading the existing system and services.

\***Office/Storage organization.** Eric proposed that we clean and organize the storage and maintenance room, the office, the meeting room, and the storage shed as needed. We could do this over the winter and will need volunteers.

**Decision:** The BOD approved a clean-up schedule. Eric will send a schedule after January 1, 2023 to BOD members to volunteer their time.

\***Bike rack installation.** Eric suggested a 5-stall bike rack be installed for member use in the \$300 range. Discussion on location and installation commenced. More research and information will be provided at the next meeting.

**Decision:** The BOD approved the research for a 5-stall bike rack for installation.

\* **Eric** suggested a seasonal change of the bathroom codes every year. A code change will help control non-member usage as codes tend to be passed around. Changing the codes also helps with risk management.

**Decision:** The BOD approved the seasonal change of bathroom codes.

\*The December 12, 2022 meeting will be open to membership which will satisfy the Bylaw requirements for a fall/winter member BOD update.

\*A newsletter needs to go out soon with the updated events and happenings at the Club. Eric will start working on it.

### **Committee Reports:**

#### ***Building and Grounds***

\*A new propane gas furnace was installed by RE Graves in the large meeting room. There are filters installed as well. The AC units are in good working order at this time. Eric and Bill will check on a maintenance contract. RE Graves will send a final invoice.

\* A new sign "**Use at your own Risk**" and stencils placed on the pier in red indicate "**No Diving**" and "**No Jumping**". Both are visible for all to see.

\* Johanna reported that the same blue truck that was previously parked in the woods by the beach area returned and disregarded the previous warning. Sal called the police this time. The truck has VA license plates. Eric requested a copy of the police report or the identity of the truck owner to determine whether the owner is a member or friend of a member. . Once information is obtained Eric will advise the BOD of action that should be considered against the vehicle owner for trespassing and a total disregard of DPC property.

#### ***Mary Ann McGowan***

\*Mary Ann suggested a three-day rental fee for weddings. Many tenants want access Friday for Saturday's weddings and prefer to finish cleaning up on Sunday. That being said, it's best that we offer a flat fee of \$1000 and allow access to the renter Friday at 12 pm and require the clean-up to be completed by 12 Noon on Sunday. Or basically a three-day rental depending on the wedding day.

**Decision:** The BOD approved a new wedding rental fee of \$1000 to include access from noon the day before the wedding through noon on the day after the wedding event.

Eric mentioned fireworks were set off at the last wedding. Due to the possible fire from sparks, he recommended NO Fireworks be included in the rental lease agreement.

**Decision:** The BOD approved adding language in the rental lease agreement not to allow any fireworks.

\*Mrs. Sanguetti will have her 100<sup>th</sup> birthday party on Nov 12, 2022. She is a lifelong member of the DPC. Mary Ann suggested a gift of flowers from DPC would be nice.

**Decision:** The BOD approved up to \$100 for a flower arrangement.

The local Cub Scouts help clean and pick up the property the weekend before the Osprey Festival. In exchange for their help, Mary Ann suggested a reduction in the rental fee for the Cub Scout Troop in exchange for cleaning the property.

**Decision:** The BOD approved a rental reduction in exchange for their help in cleaning up the property.

### ***Membership***

The BOD approved new memberships this past month:  
Dorothy Hassel, Peter Moore, Chris Dugan, and Elizabeth Kramer

Any members who still owe dues will receive a letter/call from Johanna

### ***Events, Bruce Fall***

\*Bruce reported the Sep 15, 2022 open mic night had a nice turnout. Approximately 30 people were in attendance.

\*Another Open Mic night is scheduled for November 12, 2022

\*The Octoberfest was very successful. Approximately 140 people attended. The band Flippin' Eyelids was a hit and all attendees enjoyed the event.

\*The Murder Mystery event will be postponed to another time. Bruce will announce future plans when finalized.

\*Christmas Pot Luck Party is scheduled for December 15, 2022, 7-9 pm for all members. Singing Christmas carols is planned.

Bruce mentioned Lerry Reitch has volunteered much time to the DPC and he suggested a \$50 gift certificate from the DPC to show appreciation for his efforts.

**Decision:** The BOD approved a \$50 gift card and thank you note to Larry Reitch.

*Current Finances, Johanna Godfrey de Icaza*

Chris McCready CPA provided the BOD with an Accountants Compilation Report dated October 4, 2022, plus a Statement of Assets, Liabilities & Equity Income Tax Basis as of June 30, 2022. Chris McCready also handles DPC Tax Returns. Johanna passed out copies of the reports for the BOD to review.

In the discussion, it was suggested that a separate fund be set aside for Building Repairs and Improvements. Eric mentioned the credit card he has for the DPC is with a company no longer supported by Community Bank of the Chesapeake. Mary Ann and Johanna have DPC debit cards. Eric will discuss options with the Bank and report back to the BOD.

Johanna noted there are 18 members that owe dues and are in arrears. Tim drafted a sample letter that the BOD reviewed and approved to be sent to the members in arrears.

**Action item:** Johanna will send letters and follow up with the members to collect the late dues. She will also try to find out if the members plan to terminate or keep their membership.

Eric suggested the BOD members should review a copy of the current Cell Tower contract. A copy of the agreement will be kept in the office with DPC documents.

**Action Item:** Johanna will provide copies of the telecom contract for all board members to review

The IRS sent a notice that they were missing a filed tax return from 2016 and invoked a \$3,500 fine with a penalty and late fees. A request was sent to the IRS for a penalty waiver. No reply has been received yet.

**Action item:** Johanna will follow up with the IRS notice.

*Technology,*

Eric will update Ed on the Absolute Security System and the phone app that can be used to operate the system.

Meeting Adjourned at 7:55 PM

Next meeting is Tuesday, November 15, 2022 5:30 pm at the clubhouse.