

## **Drum Point Project, Inc. (DPPI)**

### **Drum Point Club**

### **Board of Directors Meeting**

**Tuesday, December 10, 2019**

**Call to Order:** The meeting was called to order by President Mary Ann McGowan at 6:30 pm in the Drum Point Club meeting room.

**Attendance:** Mary Ann McGowan (President), Eric Andreas (Vice President), Ed Luczak (Secretary), Bruce Fall, Betsey Herbicek Fehn, Tim Hansen, Bill Kurtz.

**Minutes:** The Board approved the Minutes of the November 2, 2019 Board of Directors Meeting.

#### **Financial Report**

- **Reports Reviewed** – The Profit & Loss, Balance Sheet, and Member Dues Receivable reports for November 2019 were reviewed. Copies of these reports were emailed to Board members prior to the meeting.
- **Format** – Brook reported by email prior to the meeting that he was still working with Jessica to update the format of the financial reports. He expects the financial reports prepared for the January 2020 Board meeting will be in the desired format.
- **Financial Reports for General Meeting** – Summary financial reports will be needed for the General Membership Meeting scheduled for January.
- **Member Dues** – Mary Ann reported that registered letters will soon be sent to members who are delinquent in paying their dues.

#### **President's Report**

- **Membership Meeting** – Mary Ann reported that our Quarterly Membership Meeting has been rescheduled for January.
- **New Board Member** – Ralph Swartwood resigned his Board position on September 30, 2019. Mary Ann recommended Drum Point Club member Terra Cooke to fill the vacancy. The Board voted to approve Mary Ann's recommendation. Terra will attend the January meeting.
- **Voting Rights** – Mary Ann reported that a Charter Member of the Club wants to transfer a block of 12 Voting Rights to their daughter. The Board discussed policies for such transfers. Several Board members asked how many current Club members hold blocks of 12 or more Voting Rights.

#### **Membership Report**

- **Procedures** – Betsey distributed copies of the New Member Process flowchart.
- **New Members** – Betsey reported that 5 new members have paid their initial dues.
- **New Member Data** – Betsey reported that she has posted a file containing a list of new member names, addresses, and emails on the Drum Point Google Drive. Several Board members asked how to access this drive.
- **Office Files** – Betsey reported that she and others have begun organizing files in the Club Office, with a special focus on membership paperwork.

### Events Report

- **New Year's Eve Party** – Bruce reported that the DPC New Year's Eve party for members and guests will be held on December 31, 9 pm to 1 am. Food platters and snacks will be provided; BYOB. An "Open-Mic" live music activity will be held, including group sing-alongs with the Drum Point Band. JJ and Maggie Johnson will coordinate a "Casino Night" gaming activity. A bonfire will be burned at our fire pit. We'll watch the ball drop at Times Square on our big-screen TV. Members should remember to bring their gate fobs to enter and exit, because the gate will not be left open during the party.
- **Contra Dance Event** – Bruce reported that he is investigating organizing a Contra Dance event at the Club early in 2020.

### Buildings Report

- **Phase II Renovation Project** – Bruce reported that the siding on the East Building has been installed, and Phase II of the Renovation Project is now completed. The Board expressed their appreciation for Bruce's work in guiding both Phase I and II of the Renovation Project to successful completion.
- **Spring Renovation Projects** – Bruce recommended that we begin considering any Spring projects we want to undertake. Board Members noted that we should review the Club financial reports in January before planning any additional renovation expenditures.
- **New Chairs** – Bill distributed a price quote for the purchase of about 20 new indoor/outdoor folding chairs, and brought a white plastic Lifetime chair to demonstrate its features. Mary Ann explained that renters frequently need more than the 80 chairs we have stacked inside the Party Room, and they must rent them from an outside firm. We advertise the Party Room as accommodating 100 people. The Board approved the purchase of 20 Lifetime indoor/outdoor folding chairs with a rolling cart for approximately \$600. Bill will make the purchase at BJs and bring the chairs to the Club. The new chairs will be stored in the Storage Room.
- **Pest Control** – Bill distributed a price quote for periodic pest control from Tommy's Pest. Board members suggested that we not take any action until Spring, when pest control is more of a problem.

### Grounds Report

- **Tools in Storage Room** – Betsey reported that she has purchased a small set of building and grounds maintenance tools and mounted them on pegboard in the Storage Room.
- **Eisenglas Wind Shield**– Betsey reported that she has cleaned the Eisenglas wind shield that was removed for the pavilion painting project, and is preparing to re-mount it near the Clubhouse front door.
- **Parking Lot Cleanup** – Bruce reported that Cindy will move her boat to the far end of the parking lot by Spring. The pile of construction materials has been removed.

### **Nature Committee Report**

- **Trails Project** – Tim presented a list of proposed names for 9 trails that are being developed on the main Drum Point Club property. The Board voiced no objections to the proposed trail names. The committee will proceed with the development of the trails, including trail markers and a trail map. Three hand-carved wooden trail name markers have already been made.
- **Birding Event** – Tim announced that a second bird-watching event at the Club with the Southern Maryland Audubon Society is scheduled for January 25, 2020 at 8 am. The first event, held several months ago, was very successful. Tim reported that the Committee may schedule 3 such events annually, for Fall, Winter, and Spring.

### **Technology Report**

- **Wi-Fi in Board Room** – Ed reported that he has installed a Wi-Fi Extender in the Storage Room on the east wall above the garden tools. It significantly improves Wi-Fi reception in the Board Room, to support Board meetings and other activities. The network name and password are posted on the white board in the Board Room.
- **Exterior Lighting** – Ed reported that he has replaced several exterior spotlights around the Clubhouse and at the gate with LED bulbs. Betsey suggested that lighting be improved in the parking lot at the end of the driveway.
- **Gate Codes** – Mary Ann asked if new renter gate codes are ready for January. Ed will update the keypad gate codes before the new year.
- **Gate Contractor Payment** – The payment problem regarding our gate contractor, Link Control Systems, has been resolved. Our original payment check was evidently lost in the mail. A replacement check was sent, and has been received by the contractor.

### **Other Business**

- **DPPOA Beach Erosion** – Eric provided additional information about the concept being developed by DPPOA to mitigate beach erosion at the DPPOA Community Beach. Eric and Tim are Drum Point Club’s representatives to a DPPOA committee considering the beach erosion problem. DPPOA has proposed building a V-shaped wave barrier (an inverted breakwater) off the beach. Eric reported that DPPOA is now developing a plan, which is needed to apply for permits for construction. The project is estimated to cost

in the neighborhood of \$100,000 and take 2 years. Drum Point Club will not contribute to the costs.

- **Damage to Beach Fence** – Betsey will file a police report concerning recent damage to the fence separating Club property and DPPOA property at the DPPOA Community Beach. DPPOA has several security cameras in operation at the Community Beach; they will redirect one to better capture activity at the fence.
- **Solomons VFD Donation** – Betsey recommended that the Club make a modest donation to the Solomons VFD, e.g., \$100.
- **Dock Cleats** – Board Members noted that emergency rescues at our pier would be facilitated if our pier was outfitted with several boat tie-off cleats. Eric and Bruce will determine what type of cleats are needed, purchase them, and solicit volunteers to help install them on the Club pier.

**Adjournment:** The meeting was adjourned at approximately 8:30 pm.

**Next Meeting:** The next Board meeting is scheduled for Saturday, January 11, 2020 at 10:00 am. Brook's conference line will be used to enable Board members to connect remotely.

**Current Board of Directors:** Mary Ann McGowan (President), Eric Andreas (Vice President), Brook Edinger (Treasurer), Ed Luczak (Secretary), Bruce Fall, Betsey Herbicek Fehn, Tim Hansen, Bill Kurtz, Terra Cooke.

**Prepared by:** Ed Luczak, Drum Point Club Secretary