

Drum Point Project, Inc. (DPPI)

Drum Point Club

Board of Directors Meeting

Saturday, January 11, 2020

Call to Order: The meeting was called to order by President Mary Ann McGowan at 10:00 am in the Drum Point Club meeting room.

Attendance: Mary Ann McGowan (President), Brook Edinger (Treasurer) [via teleconference], Ed Luczak (Secretary), Bruce Fall, Betsey Herbicek Fehn, Bill Kurtz, Terra Cooke. Members attending: Ralph Swartwood.

Minutes: The Board approved the Minutes of the December 10, 2019 Board of Directors Meeting, with an amendment regarding the Solomons VFD suggested by Betsey.

President's Report

- **Winter General Membership Meeting** – Mary Ann reported that the Winter General Membership Meeting will be held at the Clubhouse on Saturday, February 1, 2020 at 10:00 am.
- **New Board Member** – Mary Ann noted that this is the first Board meeting attended by new Board member Terra Cooke.
- **Board Nominating Committee** – Mary Ann announced that a Nominating Committee must be formed to recommend a slate of candidates for the three Board positions that are expiring June 30, 2020. The Board positions expiring are currently held by Eric Andreas, Brook Edinger, and Terra Cooke. Mary Ann recommended that Ralph Swartwood organize the Nominating Committee. The Board approved the formation of the Nominating Committee. Ralph reported that he has identified two Club members in addition to himself to participate in the committee: Peter Holt and Karen Hansen. The Nominating Committee will meet and elect a Chair. The committee will prepare a recommended slate of candidates and present it to the Board by April.

Financial Report

- **Reports Reviewed** – The Profit & Loss, Balance Sheet, Member Dues Receivable, and Payments reports for December 2019 were reviewed. Copies of these reports were emailed to Board members prior to the meeting.
- **End-of-Year Forecast** – Brook reported that by the end of March we should have reports that provide an improved end-of-year forecast.

- **Member Dues Receivable** – Quite a few member dues are unpaid for this year, and several from past years.
- **Budget Committee** – Betsey recommended that the Board create a Budget Committee.

Membership Report

- **Procedures** – Betsey showed the Board the new Membership Application Form, the New Member Checklist, and her system of red and yellow folders to help manage the new member process.
- **New Members** – Betsey reported that 1 new membership application has been received.
- **Voting Rights Certificates** – Betsey reported that she and the Membership Committee are working on a revised numbering scheme for newly issued certificates. Several numbering schemes have apparently been used at different times in the Club’s past.

Rentals Report

- **2020 Rental Season** – Mary Ann reported that for rentals from mid-May through Labor Day, the Club will hire gate guards to monitor the gate during rental events. The gate guard will allow people to enter the gate if they can show that they are a guest for a rental event, or if they have an active gate fob. Rental rates were increased last year to cover the expense of the gate guards. Currently we leave the gate open during rental events to allow rental guests to enter. This presents a problem because people who are neither rental guests nor Club members often enter the open gate, and there is no way to stop them.
- **Expanded Gate Guards** - Mary Ann recommended that the Board consider expanding the gate guard idea, to hire gate guards 10 am – 6 pm every Saturday and Sunday from mid-May to Labor Day. To adequately assess this proposal, we need to analyze the cost involved, considering that this expense was not included in the approved 2019-2020 budget. We also need to understand the procedures that gate guards would use to allow or deny access to persons who attempt entry through our gate.

Events Report

- **New Year’s Eve Party** – Bruce reported that the DPC New Year’s Eve party for members and guests held on December 31, 9 pm to 1 am was very successful. Members brought plenty of food in addition to the platters and snacks provided by the Club. An “Open-Mic” live music activity was held, including group sing-alongs with the Drum Point Band. JJ and Maggie Johnson coordinated a very popular “Casino Night” gaming activity. The gate was not left open during the evening. Bruce estimated that 50-55 people attended the party during the evening, and about 40 were in the Clubhouse at midnight.
- **Contra Dance Event** – Bruce reported that he is organizing a Contra Dance event at the Club for March or April 2020.

- **Antique Road Show** – Bruce reported that he is organizing an Antique Road Show event at the Club for March or April 2020.
- **Easter Egg Hunt** – Bruce and Mary Ann reported that the annual Drum Point Club Easter Egg Hunt is being planned for Saturday, April 4. Children’s games will be organized, hundreds of candy-laden plastic eggs will be hidden, and Larry Reich will give hay rides. Each year we have hosted this community event, we have seen a larger turnout.
- **St Patrick’s Day Open Mic Night** – Bruce reported that he is planning an Open Mic Night at the Clubhouse, possibly for St Patrick’s Day, March 17. The event will be for Club members and guests.
- **Women’s Group** – Bruce reported that the Drum Point Club Women’s Group continues to hold a variety of well-attended events, both at the Clubhouse and around town. A recent auction event at the Clubhouse raised hundreds of dollars that was donated to the “Safe Harbor Shelter” in Prince Frederick.

Buildings Report

- **Preparation for Winter** – Bruce reported that the buildings are prepared for winter, including our garden hoses.
- **Restroom Combination Locks** – Betsey reported that she has found documentation that describes how to change the combination on our restroom locks. The Board approved a motion that we should change the combinations annually, around September 1. The new combination will be sent to all members who have paid their dues that were billed on July 1.

Grounds Report

- **Winter** – Betsey reported that activities have subsided for the winter season.

Nature Committee Report

- **Birding Event** – Bruce reminded that Board that Tim is coordinating a second bird-watching event at the Club with the Southern Maryland Audubon Society. It is scheduled for January 25, 2020 at 8 am. The gate will be left open for the event. Mary Ann is arranging to have coffee and light snacks in the Clubhouse after the event.

Technology Report

- **Gate Keypad Codes** – Ed reported that new temporary gate keypad codes have been added for use during January and February. Old temporary gate keypad codes have been deleted. Temporary gate keypad codes can be given to renters to enable them to enter the Club property for a limited time.
- **Gate Remote Controls** – Ed reported that the gate remote control (“clicker”) previously held by Board member Dennis Baker has been reallocated to Terra. Each Board

member is allocated a gate remote control to facilitate access to the Club for activities related to their Board membership.

Adjournment: The meeting was adjourned at approximately 12:15 pm.

Next Meeting: The next Board meeting is scheduled for Tuesday, March 10, 2020 at 6:30 pm. Brook's conference line will be used to enable Board members to connect remotely. The Board meeting previously scheduled for February 2020 was cancelled.

Current Board of Directors: Mary Ann McGowan (President), Eric Andreas (Vice President), Brook Edinger (Treasurer), Ed Luczak (Secretary), Bruce Fall, Betsey Herbicek Fehn, Tim Hansen, Bill Kurtz, Terra Cooke.

Prepared by: Ed Luczak, Drum Point Club Secretary