

## **Drum Point Project, Inc. (DPPI)**

### **Drum Point Club**

### **Board of Directors Meeting**

**Wednesday, January 27, 2021**

**Call to Order:** The meeting was called to order by President Mary Ann McGowan at 6:30 pm. Because of the coronavirus pandemic, the meeting was held online as a Zoom video conference. Terra Cooke hosted the meeting using her Zoom account.

**Attendance:** Board members: Mary Ann McGowan (President), Eric Andreas (Vice President), Johanna Icaza (Treasurer), Ed Luczak (Secretary), Bruce Fall, Betsey Herbicek Fehn, Tim Hansen, Bill Kurtz, Terra Cooke.

**Minutes:** The Board voted to approve the Minutes of the November 24, 2020 Board of Directors Meeting.

#### **President's Report**

- **New Members** – The Board voted to approve the membership applications of three new members (Mooney, Layke, and Szymborski), contingent on payment of their initial dues. Betsey had emailed copies of the application forms to the Board prior to the meeting.
- **Community Service** – Mary Ann reported that 3 local students are performing tasks on the Club property to satisfy their community service requirement for graduation. The students are doing the work under the supervision of Cindy Scribner, and include cleaning and trash pickup. One of the students is collecting firewood, and has filled the Club firewood rack next to the fire pit.
- **Nominating Committee** – The Nominating Committee has completed its work by identifying a slate of three candidates for the Board positions being vacated on June 30, 2021. The 3-year Board terms of Bruce Fall, Betsey Herbicek Fehn, and Tim Hansen will expire on that date. All three of these Board members are eligible to serve another 3-year term, and they have agreed to be nominated for another term.
- **Organization Committee** – Terra volunteered to investigate project support software tools that could help the Board and committees manage projects and action items.

#### **Finance Committee**

- **Transition Completed Successfully** – Johanna reported that she has successfully transitioned to the role of Treasurer, and has now taken full responsibility for the Club's QuickBooks reporting.

- **Reformulation** – Mary Ann announced that the Finance Committee is being reformulated. Member Ralph Swartwood has resigned and Johanna will assume the role as chair. The Board thanks Ralph for his service chairing the Finance Committee, setting up our new QuickBooks software, and helping transition to the new Treasurer. Committee members will include Terra, Bruce, and Mary Ann.
- **Activity Report** – Johanna prepared and distributed a Statement of Activity, July – Dec 2020. The report summarizes revenue and expenditures for the 6-month period.
- **Dues Aging Summary** – Johanna prepared and distributed an Accounts Receivable Aging Summary as of December 31, 2020. The report identifies members who are in arrears for their membership dues, and the amounts receivable. Betsey noted that some members on the list may have left the Club, and do not intend to pay their back dues. The amount that is realistically receivable is probably about \$15,000.

### **Membership Report**

- **Databases** – Tim reported that he continues work on consolidating member databases.
- **Membership Count** – Tim reported that the Club currently has 214 members, of which 168-169 are General Members, and 45-46 are Associate Members. Last year, the Board voted to cap the number of Associate Members at 50.
- **Gate Fob Deactivation** – The Membership and Finance committees are preparing a final list of members whose dues are in arrears, and whose gate fobs will be deactivated. When the list is finalized, they will provide the list of fob numbers to Ed, who will deactivate the numbers in the gate readers.

### **Rentals Report**

- **Proposed Weekday Discounts** – Mary Ann proposed that the Board create a discounted rental rate for weekday rentals of the Clubhouse for small groups. The Clubhouse is nearly always unused during the week. Some members and others have asked about renting the Club for small group meetings. Mary Ann will provide more details.

### **Security Committee Report**

- **Current Membership List Needed** – Bill reported that the team will need a verified list of current members by May or June, in order to begin their planned beach patrols.

**Adjournment:** The meeting was adjourned at 8:20 pm.

**Next Meeting:** The next Board meeting is scheduled for Wednesday, Feb 10, 2021 at 6:30 pm.

**Current Board of Directors:** Mary Ann McGowan (President), Eric Andreas (Vice President), Johanna Icaza (Treasurer), Ed Luczak (Secretary), Bruce Fall, Betsey Herbicek Fehn, Tim Hansen, Bill Kurtz, Terra Cooke.

**Prepared by:** Ed Luczak, Drum Point Club Secretary